

Quarantine Procedure – Written Examinations

The published starting time of all general qualifications is set by the JCQ and examination boards. **Students who are timetabled for two or in some case three exams in the same session** will require timetable changes.

Changes are made based on the security of the exams papers and are decided by the Examinations Manager.

This will involve moving one of the exams to an earlier or later session. If this happens you must stay under supervision until you start your next examination.

Changes can be viewed on the 'MY LORETO' page and any Quarantine arrangements will also be stated on the candidate's timetable via a hyperlink.

If you are required to go into quarantine over the lunch break, it's ideal to bring a packed lunch and a drink with you, as you will only be allowed to access the canteens if there is sufficient staff cover.

Mobile phones or other electronic communication devices are not allowed into any quarantine room. Hand all devices to the room invigilator.

You will be notified in advance of any quarantine arrangements.

If you are in quarantine before an exam, you **MUST** be in the allocated room by the time given. **If you are late you may not be allowed to sit the exam.**

The College will provide a designated room.

While in the quarantine room you are allowed to revise for your next exam and to talk quietly.

Please be respectful to the invigilator and be sure to leave the room clean and tidy.

Candidates can collect their mobile phones and other devices after their last exam.